

Study Session Minutes
Selah City Council
April 24, 2018
5:00pm

Mayor Raymond opened the Study Session.

City Attorney Noe approached the podium and addressed the Council. He provided them with a handout, attached as part of these minutes, and spoke about social media and a policy he is proposing that Council adopt as part of the regular agenda, listing the four areas of law that come into consideration and three recent case laws in Washington State.

Public Records Officer Graziano provided another handout to Council, attached as part of these minutes, and talked about record retention requirements and the need to comply with State law as far as retention of public records.

Discussion included social media comments made regarding land use matters, the need to remain objective in quasi-judicial matters, the content of texts or Facebook posts as potential records and taking screenshots to preserve the records, the use of affidavits regarding a Council Member's social media and personal devices as it pertains to a record request, and informational items versus discussing City business.

The Study Session adjourned at 5:29pm.

ISSUES ASSOCIATED WITH CITY COUNCILMEMBER USE OF SOCIAL MEDIA

- A. A. PUBLIC RECORD ACT, RCW 42.56
- B. B. PRESERVATION AND DESTRUCTION OF PUBLIC RECORDS, RCW 40.14
- C. C. OPEN PUBLIC MEETING ACT, RCW 42.30
- D. D. CAMPAIGN DISCLOSURE AND CONTRIBUTION, RCW 42.17A

A. Public Record Act.

Any electronic posting or any electronic comment by a City Councilmember to any social media site, whether maintained by the Councilmember or not, that relates to the conduct of City business is a public record. And, it matters not whether the posting or comment is made from a personal computer, personal device, personal e-mail account or personal Facebook or other social media account.

Text messages (Nissen v. Pierce County, 183 Wn. 2d 863 (2015), County Prosecutor's text messages sent from private phone relating to county business a public record that is subject to disclosure and record retention requirements).

No privacy interest in a public record (West v. Vermillion, 196 Wn. App. 627 (2016). A public record is subject to disclosure and an elected official has no constitutional privacy interest in a public record regardless of where the record originates, i.e. personal computer or personal e-mail address.)

Facebook posts on a Councilmember's personal Facebook site are a public record when they relate to the conduct of government and are prepared within the scope of an elected official's official capacity as a Councilmember (West v. Puyallup, No 49857-0-II, Feb. 21, 2018).

B. Preservation and Destruction of Public Records.

When a communication is classified as a public record, it is then subject to rules regarding retention. The use of social media presents challenges for the Public Records Officer for purposes of complying with retention schedules. Further, it is incumbent upon the elected official generating the public record to assist in ensuring that the record is properly retained. Not knowing technical aspects of the media or the technical aspects of retention will likely not be a sufficient response to a claim that there was a failure to retain a public record.

In the Nissen and Vermillion cases mentioned above the courts have established that "agency employees [elected officials] are responsible for searching their files, devices, and accounts for records responsive to a relevant PRA request." Nissen, 183 Wn.2d at 886; see also Vermillion, 196 Wn. App. at 636. If a public employee or official claims that information in

personal accounts are not public records, he or she must submit an affidavit or declaration stating facts sufficient to support that claim. Nissen, 183 Wn.2d at 886.

C. Open Public Meeting Act.

When a quorum of City Councilmembers engage in or discuss a topic relating to the conduct of government, that constitutes a meeting of those Councilmembers and is subject to the Open Public Meeting Act. The Open Public Meeting Act, RCW 42.30, provides that all meetings of the governing body of a public agency shall be open and public and members or the public shall be permitted to attend any meeting of the governing body of a public agency.

The word "meeting" is defined under the Act to mean any meeting "at which action is taken." RCW 42.30.020(4). "Action" is broadly defined to mean the transaction of the official business of a public agency by a governing body including but not limited to receipt of public testimony, deliberations, discussions, considerations, reviews, evaluations, and final actions.

Serial communications can be considered to be a violation of the Act. Serial communications that occur outside of a council meeting where there is discussion exchanged among a majority of the council constitutes a meeting (Wood v. Battleground School Dist., 107 Wn. App. 550 (2001), physical presence not necessary, discussions through e-mail constituted a meeting subject to the Act.)

Social media presents opportunities for violation of the Act, i.e. "friending", "liking" or otherwise acknowledging a posting or comment relating to the conduct of government could be construed as an exchange on a city business matter and could lead to the conclusion that there was a meeting subject to the Act.

D. Campaign Disclosure and Contribution.

Because the use of social media can effectively become the "extension" of an elected official and a part of that elected official's tools in the conduct of government, use of that social media is subject to restrictions relating to campaigning and supporting of ballot measures.

RCW 42.17A.555 prohibits the use of facilities of a public office to support or oppose a ballot measure or an election campaign for public office. The prohibition against use of public facilities is very broad and comprehensive. The term "public facilities" is defined to include use of stationery, postage, equipment, use of employees during working hours, vehicles, office space, publications of the office, or lists of persons served by the local government. This prohibition means that elective or appointive personnel of local governments may not work to support or oppose a ballot proposition during work time or allow public facilities to be used for that purpose. This includes using social media for such purposes.



Guidelines for elected and appointed officials using social media

Social media is a tool growing in popularity for developing direct communications with your community and creating informal opportunities to reach out beyond official publications. City policies should cover the “official” city account, employee use of social media inside and outside of work, and elected official use of social media.

The extent to which a jurisdiction or individual uses social media varies. Before engaging you should assess your risk tolerance and make sure certain laws – such as the Public Records Act and Open Public Meetings Act – are followed.

A few clarifying definitions...

Social media can include websites and applications that enable users to create and share content or to participate in social networking.

A social platform is a web-based technology that enables the development, deployment and management of social media solutions and services.

A third-party system is any system maintained by another entity. This could include Twitter, Facebook, Wordpress, Google, phone carriers, and more.

Know when social media is a public record

A recent court decision (*Nissen v. Pierce County*) case outlined a test for when a document on a third-party system is created within the “scope of employment” and is a public record. Scope of employment may include elected officials acting within their capacity as a mayor or councilmember. This includes when an employee or elected official is:

- Required by the job duties *or*
- Directed by the employer *or*
- In furtherance of the employer’s interests

Retention of documents, including social media, is based on the content and not the platform. City policy should consider retention and adopt a process outlining responsibilities.

Make a clear distinction between official accounts, campaign accounts, and personal accounts

One way elected officials and staff can clearly distinguish private social media accounts is by adding disclaimers on election and personal accounts, and not using the account for city business. *City-sponsored accounts may not be used for campaign-related purposes.*

To keep a personal account from becoming subject to public records, consider some basic precautions.

Do:

- Post a disclaimer on your personal account that identifies the account purpose and that the opinions you express are your own.
- Limit the account content to personal use.
- Understand and use privacy settings to manage the account.
- Have a plan in place to respond to or forward city-related comments to the city, including how the record is retained.

Don't:

- Don't write posts on personal accounts that would fit within the scope of employment.
- Don't discuss your private accounts in public meetings or documents.
- Don't link to your private accounts from an official city account.
- Don't use city devices to maintain your private account.

First amendment and employment rights

City policies should strike an appropriate balance between privacy, liability, and public records concerns. Employees have first amendment and employment rights that need to be balanced against impacts to the image and liability of the city. City policies should provide clear guidance on use of official accounts and advice for keeping clear distinctions between official and personal accounts. (See precautions noted above.)

Develop and follow your city policy

City council policies should address situations that apply to council members and their unique needs. Specifically, council policies should address open public meetings implications, the intersection with campaign rules, impacts on council decision processes, and public records and retention issues.

- Evaluate how the elected official and city will respond if an elected official's personal account receives a complaint or public records request.
- Establish a process to follow if an elected official receives a city-related question or comment on their personal account. Outline how the question or comment will be addressed, and how the record will be retained.
- Limit "friending" or "liking" by elected officials or board members subject to the Open Public Meetings Act. While court guidance is evolving, elected officials need to avoid inadvertent serial meetings that would violate the notice and public meeting requirements. Courts have found those to occur when a chain of conversations involving "action" by a quorum of the council occurs. Passive receipt of information is generally not considered to be action.
- Council may consider adopting rules that outline usage and etiquette, including use both inside and outside of meetings.

Establish procedures for approval of official city social media use that considers retention when the accounts are created.

- Establish an approval process before a city account is created.
- Define who is allowed to post.
- Outline processes related to disclosure of passwords, regular password changes, and security.
- Know how access will be provided if requested as part of a public records request.
- Research your third-party vendor's retention policy and consider investing in retention software.
- Consider limiting posts to "secondary copies" of documents that are already available on a platform that is more easily retained, such as the website.
- Consider non-city accounts or websites your city may or may not link to. Some cities avoid linking to accounts or websites they do not control.
- Address when and how accounts could be subject to search for public records, and require employees to cooperate in searches and providing affidavits.
- Prohibit activities that would be prohibited in other contexts such as: use of public resources for campaign activities; defamatory, discriminatory, or obscene language; violations of intellectual property rights; disclosure of confidential or HIPAA protected healthcare information.

For more information

MRSC information and sample policies: mrsc.org/Home/Explore-Topics/Management/Information-Technology/Social-Media.aspx#Wash

State Archives: www.sos.wa.gov/_assets/archives/RecordsManagement/Blogs-Twitter-and-Managing-Public-Records-Nov-2013.PDF

City of Selah
Council Minutes
April 24, 2018

Regular Meeting
Selah Council Chambers
115 West Naches Avenue
Selah, WA 98942

A. Call to Order Mayor Raymond called the meeting to order at 5:30pm.

B. Roll Call

Members Present: John Tierney; Roger Bell; Diane Underwood; Russell Carlson; Jeremie Dufault; Jacquie Matson; Rachael Glaspie

Members Absent:

Staff Present: Donald Wayman, City Administrator; Robert Noe, City Attorney; Gary Hanna, Fire Chief; Jim Lange, Deputy Fire Chief; Rick Hayes, Police Chief; Joe Henne, Public Works Director; Jeff Peters, Community Development Supervisor; Treesa Morales, Recreation Manager; Bree Tait, Civic Center Manager; Andrew Potter, Human Resources Manager; Monica Lake, Executive Assistant

C. Councilmember Absence – Motion to Excuse **None**

D. Pledge of Allegiance

Council Member Tierney led the Pledge of Allegiance.

E. Invocation

Human Resources Manager Potter gave the prayer.

F. Agenda Changes **None**

G. Public Appearances/Introductions/ Presentations **None**

H. Getting To Know Our Businesses **None**

I. Communications

1. Oral

Mayor Raymond opened the meeting.

Kelliann Ergeson, Selah Park & Recreation Service Area Board (SPRSA) Chairwoman, approached the podium and addressed the Council. She said that it had been some time since anyone from the SPRSA

came to speak with Council, and that she knows they have questions. She expressed enthusiasm for a study session or meeting to discuss the pool project with Council, naming the members of the board and adding that they all volunteer their to support recreational facilities within the footprint of the school district. She talked briefly about the history of the current project, with a construction bond for the new aquatic center passed in 2015 and a design approved by the board last fall.

Council Member Bell moved, and Council Member Underwood seconded, to extend the time by three minutes.

Ms. Ergeson continued to speak as to the current project, saying that they were construction documents ready in August of 2017 on the six point two million project, but also needed to pass a levy for support of the operational facilities. She said that the SPRSA is responsible for maintenance and operation costs, with the current levy run in 2015, but the special one year levy they needed to start building a new facility fell short of the super majority needed so the project did not go out to bid. She remarked that NAC, their design firm, estimated the cost on their aquatic project to increase approximately nine percent, which puts the approved design at a shortfall of approximately half a million dollars. She added that the SPRSA has been discussing modifications and the need to pass an M&O levy, as the current one only runs through 2018.

Council Member Carlson commented that he had some questions.

Mayor Raymond suggested having Ms. Ergeson come back at a later meeting to speak.

Ms. Ergeson responded that she would love to speak at the next Council Meeting, adding that they have an SPRSA meeting the Monday before, which includes a study session with NAC.

Mayor Raymond recommended that they be put on the agenda and Council could ask questions then.

Council Member Tierney asked if the study session would be prior to or after the Council Meeting.

City Administrator Wayman replied that they had another study session planned for the next meeting, but this particular issue is more time sensitive. He went on to say that SPRSA did not get any bids on their RFQ, and that Council Members Bell and Glaspie requested that city staff compile the costs of operating the pool over a four year period to assist the SPRSA in doing a levy, and that it should be delivered by Monday so that the SPRSA can put it on their levy. He noted that there are other issues to work out with the staff and SPRSA that can be discussed in May.

Council Member Tierney inquired as to what study session had been already scheduled.

City Administrator Wayman answered that Public Works Director Henne wanted to talk about sewer rates.

Public Works Director Henne noted that it was a Council request.

City Administrator Wayman commented that it is not as time sensitive as this, adding that staff supports a study session for the next meeting.

Council Member Tierney asked if it would be at three pm or six pm.

City Administrator Wayman said that he would recommend an hour because there is a lot of information.

Council Member Underwood stated that she would prefer it after the meeting.

Mayor Raymond polled the Council as to preference, stating that it would be held after the regular Council Meeting on May 8.

Ms. Ergeson confirmed that they would conduct it immediately following the regular meeting.

Seeing no one else rise to speak, Mayor Raymond closed the meeting.

2. Written

a. BDI Quarterly Recycling Report

J. Proclamations/Announcements

1. Proclamation declaring May 12, 2018 as the 3rd Annual Downtown Selah Clean-Up Day

Mayor Raymond read aloud the proclamation.

Human Resources Manager Potter noted that they would meet at the Selah Downtown Association office at nine am.

K. Consent Agenda

Executive Assistant Lake read the Consent Agenda.

All items listed with an asterisk (*) were considered as part of the Consent Agenda.

* 1. Approval of Minutes: April 10, 2018 Council Meeting

* 2. Approval of Claims and Payroll:

Payroll Checks Nos. 81561 – 81642 for a total of \$240,983.10

Claim Checks Nos. 71159 – 71218 for a total of \$185,395.25

* 3. Resolution N – 2: Resolution Authorizing the Mayor to Sign an Intergovernmental Cooperation Agreement with the City of Granger, WA, a municipal corporation

Council Member Bell moved, and Council Member Carlson seconded, approval of the Consent Agenda as read. By voice vote, approval was unanimous.

L. Public Hearings

1. Public Hearing to consider the City of Selah Planning Commission's recommendation regarding amendments to Selah Municipal Code (SMC) Title 10 Zoning to permit Attached Single-Family Homes within the City of Selah

Community Development Supervisor Peters addressed L – 1. He stated that, as this is the third time discussing this issue and the second time Council has conducted a public hearing on the matter, he wasn't going to go into detail on everything done in the past, just show the PowerPoint slides to show what was provided to the Planning Commission to show how the proposed development regulations work into the regular regulations. He noted that this is an open public hearing, and that members of the public can speak to new information, before going into his presentation. He said that State law does not require accessory dwelling units, which have been removed from the proposed amendments per Council direction, and indicated the change made to amend the single family zoning district language to match that from the City's Comprehensive Plan, which would limit the number of dwelling units to five per acre within that zone.

Council Member Glaspie asked if it was an appropriate time to ask questions.

Community Development Supervisor Peters requested that Council let him finish then ask questions. He referred them to page ten, saying that he met with a local architect to provide a list of architectural standards that would be diverse but also have commonality, resulting in the list of architectural and landscaping elements on pages ten through twelve. He explained that they required a minimum of four different design standards to be applied, with the applicant providing an explanation of the choices and how they would be compatible within the existing neighborhood. He moved onto the last significant change in the table on page thirty-one, where a low density residential district would now be a class 3 public hearing review, the same applying to a single family zoning district as well, and changed it to a permitted land use in an R-2 zone. He referred Council to another slide, which detailed the math on how many units can fit into a subdivision, and how the standards would be applied.

Council Member Glaspie asked if each side was considered separate within the parameter of five dwelling units per acre.

Community Development Supervisor Peters replied that even a duplex is considered two dwelling units.

Council Member Glaspie asked for confirmation that an attached dwelling is two dwelling units.

Community Development Supervisor Peters responded in the affirmative, concluding his presentation by stating that maximum density requirements prohibit over five dwelling units per acre in single family zoning, accompanied by a slide with an explanation of density. He finished by saying that, with all the architectural design standards plus this factor, one would see this used sparingly.

Council Member Tierney wondered how that compared to the typical victory lot size in Selah.

Community Development Supervisor Peters replied that it depends on which part of the city one is looking at, as those on Third tend to be nine to ten thousand square feet while the ones on the hillside are vastly larger.

Council Member Glaspie asked that he confirm that one could put ten units on two acres.

Community Development Supervisor Peters responded in the affirmative.

Council Member Glaspie then said that if the top portion was unable to be developed she could then do them as five thousand square foot lots all grouped together.

City Administrator Wayman remarked that it isn't that simple. She would also have to factor in street, curb, gutter, and sidewalk.

Community Development Supervisor Peters said that the quick and easy answer is that she could get ten lots on two acres, either ten dwelling units or ten lots, whether regular single family, attached single family or duplexes, as the maximum number allowed is ten.

Council Member Tierney commented that, if he understands what Council Member Glaspie is saying, only one of her two acres is buildable so can she still do ten lots.

Community Development Supervisor Peters replied in the affirmative, saying that minimum lot size comes in as an after the fact regulation, and that when the surveyor came in he would try to create out of useable property the lots that meet her criteria.

Council Member Glaspie asked if she would get five more lots if that acre became buildable in the future.

Community Development Supervisor Peters answered in the affirmative.

Council Member Glaspie stated that she could potentially get fifteen units on there.

Community Development Supervisor Peters commented that it is unlikely as there are usually topographic issues.

Council Member Glaspie responded that she was looking at ways one could exploit the verbiage, as it has happened before.

Community Development Supervisor Peters explained that the Comprehensive Plan lays out the standards and everyone is playing by the same rules, reminding her that there is a public hearing required for the development and an additional for these types of dwelling units, which both would go before Council to then make a decision. He added that staff could recommend restrictions be placed on the property and not removed until the builder or developer bring information in the future to show that it is now a buildable lot or property.

Council Member Bell wondered if her example was covered under engineering requirements.

Community Development Supervisor Peters answered in the affirmative, saying that when a developer brings in a plat they are showing that they can meet the plat design, and that it has the minimum compaction requirements, building requirements and other development standards, as well as the State requirements, and have additional have restrictions put in place.

Council Member Glaspie asked if there was any verbiage in there stopping her from only building for ten units on one acre if she has a two acre parcel.

Community Development Supervisor Peters replied that the Council didn't request that when they remanded it, they asked for architectural diversity. He noted that he did add requirements for a building envelope if it's in a critical area.

Council Member Matson requested that he clarify the verbiage on page six regarding multi-family dwellings, and explain what it means.

Community Development Supervisor Peters replied that was how the Comprehensive Plan talked about future land use designation, and that these two statements need to be identical. He said that it means they could have different types of dwelling units in that zone, but the reality is that they can't have dwelling units if they aren't listed in the table of permitted land uses starting on page twenty-five.

Council Member Matson asked why it was stated there.

Community Development Supervisor Peters answered that the way zoning works is that typically, statements are broad, and then the actual regulations themselves or the table of permitted land use is what pertains. He noted that they could strike multi-family from that if they desired.

Council Member Matson felt that it didn't belong and could be a potential future loophole.

Community Development Supervisor Peters responded that it isn't a loophole because the land use table controls land use within the City, reiterating that he took the language from the Comprehensive Plan and put it in the use statement, He noted that they could make a motion to strike it out.

Council Member Carlson asked if he said that R-2 changed from a level two review to a level one review with regard to attached family dwellings and common wall units.

Community Development Supervisor Peters replied in the affirmative, saying that the direction from Council at study session to do so was because duplexes are an allowed use in an R-2 zoned section. He recommended approval of the amendments, as they accomplished all of what Council asked them to do.

Mayor Raymond opened the public hearing.

Wayne Worby, 200 Weems Way, approached the podium and addressed the Council. He provided Council with a handout, saying that he understood from the last meeting that some Council members were concerned that infill in an R-1 would put a duplex next to their houses, but there is already the ability to have duplexes within an R-1 new development. He expressed concern that the offset front

option has no dimensions, which left it open to interpretation, and felt that a common wall unit could go into a Planned Development Overlay to fulfill State law requirements and avoid grief from dealing with a list of design standards. He complimented Community Development Supervisor Peters on a good job trying to identify the design elements.

Mayor Raymond reminded Mr. Worby to present her with handouts prior to a Council Meeting.

Roy Sample, 1304 Heritage Hills Place, approached the podium and addressed the Council. He said that he wasn't against what was presented, but felt that some of what was included didn't make sense, such as the mother-in-law apartments with a half-acre requirement.

Mayor Raymond responded that they have taken those out.

Mr. Sample commented that public streets have a fifty foot right of way, and when you take that out one can have eight thousand square foot lots and meet the density per acre. He felt that builders would opt to build duplexes for rentals rather than do a complex process for common wall units.

Mayor Raymond closed the public hearing.

M. General Business

1. New Business

a. Six-Year Transportation Improvement Program 2018 to 2023

Public Works Director Henne addressed M – 1a. He asked Council to review the list of projects on the Transportation Improvement Program (TIP) and let him know if there is something they want to add or discuss, give list of projects that are on the TIP, asking you to look at those, let him know if something want to add or discuss, as he would like to do the SEPA and Public Hearing to get it adopted.

Council Member Carlson wondered why the Selah pedestrian bicycle path study shows Wixson Park as a park & ride but the Civic Center improvements are meant to be a park & ride.

Public Works Director Henne replied that was for the bicycle and pedestrian study, and that the bicycle pathway was always supposed to run from Naches Avenue to Southern Avenue then from Southern Avenue to the Greenway. He added that the intent is use Wixson Park for people using the bicycle path, but they could now designate it at the Civic Center.

Council Member Carlson thanked him for the clarification.

Public Works Director Henne noted that they aren't doing the bike path study this year as listed.

Council Member Carlson thought this was a presentation, not for input.

Public Works Director Henne responded that he wants to discuss the list of projects so he knows whether to continue with this list to update the cost estimates and timelines, and to do the SEPA review.

City Administrator Wayman added and also the priorities.

Public Works Director Henne that they have already allocated funding to the top three projects on there now, and that the priorities on there can be moved around many times until they have been funded.

Council Member Carlson asked if it would be better to do the Park Avenue project at the same time as the Civic Center parking lots improvements.

Public Works Director Henne said that they are going to put a sidewalk on Park Avenue to First Street, and one Selah Avenue as well.

Council Member Carlson asked if it wouldn't make sense to finish the rest of the street.

Public Works Director Henne replied that they are already looking at three hundred fifty thousand dollars. He gave a brief explanation of the two sources of funding for projects, adding that he could do TIB money but had already made an application to do East Goodlander from First to Wenas that was funded. He noted that the project had been delayed and they are now short two hundred thousand dollars when the Federal money comes available, as he had to use or give back the TIB money and used it for a grind and overlay. He added that the money he has saved is earmarked for East Goodlander and the South Third Street project, and that the Civic Center funds are coming from transit.

Council Member Tierney wondered why the Southern Avenue project didn't list from Third to First.

Public Works Director Henne responded that they were given obligation authorization for the design for Valleyview to Third to Southern.

Council Member Tierney asked why they weren't going out to First.

Public Works Director Henne replied that it was addressed in another project.

Council Member Tierney apologized, saying that he didn't see it was covered under another project.

Council Member Bell said that he understands many of the homes on West Goodlander are on septic.

Public Works Director Henne replied that quite a few on the north side are, but not that many from Herlou east.

Council Member Bell asked if they would provide for sewer so that the road wouldn't need to be torn up.

Public Works Director Henne answered in the affirmative, saying that they would do stumps like they did on East Goodlander.

Council Member Carlson remarked that he understands the funding source on the Civic Center versus the park, but wondered why they were stopping at the Civic Center.

Public Works Director Henne replied that they would have to come up with funding.

City Administrator Wayman added that they would have to pay out of the street fund and that money is earmarked for something else.

Public Works Director Henne remarked that they can stop where they're at because the project is for the park and ride, which has been scrutinized from both Federal Highways and the DOT. He said that it didn't make sense to do just on the route, and that the existing parking lot is not part of this project.

City Administrator Wayman noted that this project is already funded and rolling forward

Public Works Director Henne commented that he would be meeting with the SDA Thursday for additional input and would try to accommodate some desires in there.

Council Member Carlson said that he was talking about doing it simultaneously so the costs were not as high, as they would already have trucks for delivery, and he felt it would reduce costs to do both projects at same time.

Public Works Director Henne gave an example of a Federal audit he had when building Speyers Road, citing it as a reason to avoid mixing City and Federal Highways money. He added that it wasn't worth the headache.

Council Member Carlson responded that he was just looking for a way to reduce costs and save money.

Public Works Director Henne pointed out that another project in there is to reconstruct Park Avenue from First to Third, and that it would be a separate application.

Council Member Carlson asked why he wouldn't do them together.

Public Works Director Henne answered because the funding is set and he doesn't want to include it. He said that he would update the TIP and be back for a Public Hearing and adoption.

2. Old Business **None**

N. Resolutions

1. Resolution Adopting a City Council Social Media Policy

City Attorney Noe addressed N – 1. He spoke briefly about the social media policy for Council to consider, saying that it embodies the best practices with council use of social media, particularly if producing something that could be a public record.

Council Member Tierney moved to approve the Resolution Adopting a City Council Social Media Policy.

Council Member Carlson had a question regarding disclosures on comments, saying that he realizes it is more to protect the City than Council Members, and wondered how that was any different from a text message or a group email, giving an example of forwarding a remark about the police chief and placing a disclaimer at the bottom. He said that this was a conservative approach, and there are obviously other channels they could go down besides this one. He viewed this as the City covering their behinds but not watching out for Council Members, which didn't sit well with him.

City Attorney Noe responded that these disclaimers can't be for everything they do, but they if set up a Facebook page and know they will engage in discourse with the public then they should put a disclaimer on the Facebook page.

Council Member Carlson remarked that is where he is unclear on informative versus discussion.

City Attorney Noe stated that disclaimers mean nothing with regard to whether it is a public record, but it lets people know when communicating on a Facebook page that they may be creating a public record.

Council Member Carlson opined it came down to making good choices and not having those discussions on one's social media. He went on to say that if he started putting a disclaimer on everything he wrote what are the odds a citizen would come talk to him. He felt like this eliminates the trust between a citizen and Council Members when they have to start using things like this. He asked what inspired it.

Council Member Glaspie commented that was her question too.

Council Member Carlson thought this seems to have appeared out of thin air.

City Attorney Noe answered that litigation has caused this to come about.

Council Member Carlson asked if there was something this panel had done.

City Attorney Noe responded in the negative, reminding Council of the two Puyallup lawsuits discussed during the Study Session. He added that they can't ignore the realities of social media.

City Administrator Wayman said that it is indemnifying the City against what happened in Puyallup, and suggested that they think of it as a maintenance of liabilities, as having clear cut guidelines for the Council is the City protecting itself.

Council Member Glaspie inquired as to what degree she is a Council Member versus a private citizen, saying that the policy doesn't say they are allowed to do this as an individual.

City Attorney Noe replied that the policy applies when she is acting in an official capacity.

Council Glaspie asked if it would apply when she is home in her living room.

City Attorney Noe responded that if she is not acting in an official capacity these don't apply.

Council Member Tierney remarked that the difference would be something like endorsing someone running for office as a Council Member versus just discussing which candidates they like as a private citizen, not as a public official.

Council Member Carlson commented that the City is required to defend him for the decisions he makes, and that he feels as Council Members they should not make stupid decisions.

Mayor Raymond responded that one can't guarantee that, and that this is the City protecting itself against a Council Member doing something stupid.

Council Member Glaspie felt that there was a degree of trust in a Council Member as an elected official of the City.

Council Member Tierney said that, even if they don't approve it, they are on the record as having already been informed.

Council Member Carlson responded that if he votes yes and it is approved that's one more layer against him.

City Attorney Noe commented that if someone intentionally does something against the law then they would not be protected by the City's insurance, but if it's in good faith than by law they are covered. He gave an example, adding that he can't think of an instance that a Council Member was left hanging out to dry when the City was sued.

City Administrator Wayman noted that it would apply if they knowingly created a fraudulent situation or knowingly destroyed records.

Council Member Carlson replied that his social media is all public and anyone can see it.

Council Member Underwood wished to make a motion to put it off until she could see the whole study session.

City Attorney Noe remarked that, if the intention is to make the site public, then they should work with the PRO to retain what needs to be retained.

Mayor Raymond asked if there was a second to Council Member Tierney's motion.

Council Member Bell seconded Council Member Tierney's motion. Roll was called: Council Member Tierney – yes; Council Member Bell – yes; Council Member Carlson – no; Council Member Underwood – no; Council Member Dufault – no; Council Member Glaspie – no; Council Member Matson – no. Motion failed with two yes votes and five no votes.

Council Member Dufault stated that he voted no in consideration of Council Member Underwood's request to allow her time to watch the study session.

Council Member Underwood moved to postpone the matter to the next Council Meeting.

Mayor Raymond asked why she wished to do this.

Council Member Underwood responded that she just wants to watch the Study Session.

Council Member Tierney remarked that anyone who voted no can bring it back at the next meeting.

Mayor Raymond stated that they have a motion on the table.

Council Member Tierney seconded Council Member Underwood's motion. Roll was called: Council Member Tierney – yes; Council Member Bell – yes; Council Member Carlson – no; Council Member Underwood – yes; Council Member Dufault – yes; Council Member Glaspie – no; Council Member Matson – yes. Motion passed with five yes votes and two no votes.

- * 2. Resolution Authorizing the Mayor to Sign an Intergovernmental Cooperation Agreement with the City of Granger, WA, a municipal corporation
- 3. Resolution renaming Wood Field to include the name of Robert Archer

City Administrator Wayman addressed N – 3. He said that he talked with the Archer family about renaming the field, giving them three names that were discussed at the last Council Meeting, and that the one they liked was Archer Park at Wood Field.

Council Member Dufault moved, and Council Member Carlson seconded, to approve the Resolution renaming Wood Field to include the name of Robert Archer. Roll was called: Council Member Tierney – no; Council Member Bell – yes; Council Member Carlson – yes; Council Member Underwood – yes; Council Member Dufault – yes; Council Member Glaspie – yes; Council Member Matson – yes. Motion passed with six yes votes and one no vote.

- 4. Resolution Authorizing the Mayor to sign Task Order 2018-02 between the City of Selah and HLA Engineering and Land Surveying, Inc. to provide consultant engineering services and peer-review for a detailed structural repair plan provided by B7 Engineering for the Owen Apartments at 519 S. 1st St. Selah WA.

Community Development Supervisor Peters addressed N – 4. He said that this Resolution authorizes the Mayor to sign a task order with HLA, referring Council to the AIS as he briefly spoke about the background. He stated that the Owens' attorney has provided a letter of intent to repair the units, reserving the right to demolish them if they find that they are not able to structurally repair or the cost is too great. He added that, since the City doesn't have a structural engineer on staff they utilize HLA, and that the repair plan would be reviewed by an HLA engineer acting on the City's behalf to provide a structural review.

Council Member Matson asked who would pay the cost.

Community Development Supervisor Peters replied that Selah Municipal Code indicates that costs for peer review plans or a review of structural plans are to be borne by the property owner, and that City

Attorney Noe has provided their attorney with the code reference and indication that the City would be requesting reimbursement for these services.

City Administrator Wayman said that they would talk more during the Executive Session.

Council Member Carlson wondered if the peer review is an extension of staff alongside the engineer.

Community Development Supervisor Peters replied in the negative, saying that the owner has hired his own engineer to review his work to comply with building codes for repair, and the City's engineer would review them and provide a report back.

Council Member Glaspie remarked that it says they have the right to demolish and wondered if that would be before or after the review.

City Administrator Wayman suggested that they discuss the matter later.

Community Development Supervisor Peters requested that Council authorize the task order.

Council Member Carlson moved, and Council Member Dufault seconded, to approve the Resolution Authorizing the Mayor to sign Task Order 2018-02 between the City of Selah and HLA Engineering and Land Surveying, Inc. to provide consultant engineering services and peer-review for a detailed structural repair plan provided by B7 Engineering for the Owen Apartments at 519 S. 1st St. Selah WA. Roll was called: Council Member Tierney – yes; Council Member Bell – yes; Council Member Carlson – yes; Council Member Underwood – yes; Council Member Dufault – yes; Council Member Glaspie – yes; Council Member Matson – yes. By voice vote, approval was unanimous.

O. Ordinances

1. Ordinance amending Selah Municipal Code (SMC) Title 10 Zoning to permit Attached Single-Family Homes within the City of Selah

Community Development Supervisor Peters addressed O – 1. He said that he needs Council to move backwards and have a discussion about the Planning Commission findings, then a motion to adopt the Planning Commission findings of fact as their own before a motion on the Ordinance itself.

Council Member Carlson questioned why the definition to state multi-family use was adjusted in R-2 but not in R-2.

Community Development Supervisor Peters replied that it was due to a conflict between the Comprehensive Plan and the Code that only occurred in the R-1 zoning district.

Council Member Carlson read aloud the definitions for R-1 and R-2, adding that he felt that it allows provides additional allowances for people living in R-1 vs R-2. He liked the requirement of an architectural design rendering sent with notification to residents, as they would know what that means and what's happening, but recalled that the recommendation was for seven or eight, not four. He felt that

some things could accomplish two tasks in his opinion, and that he personally didn't feel it bodes well for what the community wants. He failed to see how the purpose on page ten would preserve the character of a single family residence and didn't feel they hit the goal.

Community Development Supervisor Peters asked if he was asking a question or making a statement.

Council Member Carlson responded that he was making a statement, and that if he was wrong he was welcome to being told why he was wrong. He didn't think it accomplished the goal stated in their draft.

Council Member Underwood agreed with him.

Council Member Glaspie said that, while they could say seven or eight as a rough estimate, she felt a bigger issue was the lack of definitions on what things mean, as there is a lot of interpretation regarding what is on the list. She remarked that she looked up codes from other cities and was baffled by extensive definitions of what are considered architectural differences, adding that in her opinion this leaves too much interpretation of what the intent is up to the developer. She expressed trust in Community Development Supervisor Peters but added that she doesn't know who the next person standing in front of them would be, and that the whole point behind the list was to give a definitive structure of what they considered to be architecturally diverse. She expressed concern that a developer would look for the minimum amount they could do.

Community Development Supervisor Peters stated that he wrote down specifically the direction Council gave at the Study Session, which is what the Planning Commission focused on. He said that the items common among all council members were there, and that if it doesn't meet the mark then it doesn't meet the mark. He went on to say that it is up to the Council to decide where there are faults, aside from going out and scouring all other Cities' codes and adding a ton of definitions, which was not mentioned at the study session, and that this process would require two Public Hearings and proof from the developer that it would be compatible, but the ultimate decision lies with the Council. He noted that Mr. Worby spoke up tonight to say he didn't feel it was quite there, and that citizens can comment at both the Planning Commission hearing and the one held by Council to ensure they are heard.

Council Member Dufault expressed his appreciation for the effort, although he disagreed slightly that all Council Members were on board if they just provide architectural differences. He stated that he is against common wall units in R-1 zones, although he does approve of the private roads, the changes to R-2 and the definitions.

Council Member Carlson moved to approve all changes from R-2 and above as stated, excluding anything pertaining to R-1.

Council Member Dufault added a comment on definitions, noting that Title 10 doesn't match the Comprehensive Plan and that he would prefer that they decide what to change in Title 10 then make an annual adjustment to the Comprehensive Plan, taking out anything but single family in R-1.

City Administrator Wayman reminded Council that they have the Planning Commission findings, and that the first question is whether they accept them. He felt the modification was another project for another day, and that staff could look at adjusting the Comprehensive Plan if Council votes this down.

Mayor Raymond asked if they need a motion to either accept or reject.

Community Development Supervisor Peters answered that they need a motion to either accept or reject the recommendation, and that if they reject it then they need to make their own findings about why they are not accepting the Planning Commission's recommendation.

Council Member Carlson moved, and Council Member Glaspie seconded, to reject the Planning Commission's recommendation based on our recommendation to provide a specific number of architectural pieces of diversity, based on the wording and definition of single family not being in compliance with our 10.24. Roll was called: Council Member Matson – no; Council Member Glaspie – yes; Council Member Dufault – yes; Council Member Carlson – yes; Council Member Underwood – yes; Council Member Bell – no; Council Member Tierney – no. Motion passed with four yes votes and three no votes.

Council Member Carlson asked if there was a reason he couldn't make a motion to approve R-2 and above.

City Administrator Wayman responded that it makes more sense to add to the process first, fix the Comprehensive Plan amendment before tinkering with Title 10.

Council Member Carlson said that there are parts he agrees with. He asked why they couldn't agree on those now and fix what they don't agree on.

City Administrator Wayman felt it more worthwhile to give it back to staff, saying that they hear Council speaking and that the more intelligent way to approach this would be to have the planner take in the comments received tonight and make the appropriate changes.

Council Member Tierney remarked that this council in the past has looked at recommendations from the Planning Commission and rejected what was presented, providing them with some direction to make some changes, which they did, and that remanding it back again is ludicrous.

Council Member Glaspie felt that the work done wasn't up to an A standard yet, and as such she wouldn't approve until it was.

Council Member Tierney responded that she would never have an A on a piece of legislation, as there are always things to modify, which any council can do in the future, and it was embarrassing to send it back again.

Council Member Glaspie disagreed, feeling they were doing their job as elected officials.

Council Member Tierney replied that the Planning Commission gave them what they asked for.

Council Member Carlson disagreed, saying that the original proposal was for seven or eight pieces of architectural diversity, and that while no one is questioning the efforts of the Planning Commission, this is not what they asked for.

Community Development Supervisor Peters suggested that Council either remand it back again and tell them specifically what they wish them to do, what areas fall short and need to be added to, or if it is a simple matter of it should have been seven rather than four, Council can make that motion to have the minimum number a developer has to provide changed from four to seven as they found the Planning Commission's recommendation inadequate, and they could approve the Ordinance with modified findings and the modified Ordinance to support that.

Council Member Carlson remarked that they initially approved the road portion then remanded the rest back, and that what he was proposing was to make a motion for R-2 and above so that they are only focusing on R-1. He felt that City Administrator Wayman and Community Development Supervisor Peters were telling them different things with regard to his proposal.

Community Development Supervisor Peters responded that Council has to make that decision. He said that they could discuss where the Ordinance falls short; adding that what he is proposing is a rewrite of the Ordinance while other Council Members are saying there isn't as much of an issue with it as written, and a simple change to words throughout could be done tonight. He stated that they need to discuss the matter, see where each Council Member would vote, and make a motion appropriately.

Council Member Tierney moved to approve the Ordinance amending Selah Municipal Code (SMC) Title 10 Zoning to permit Attached Single-Family Homes within the City of Selah, with a modification on page eleven, under 10.23.020 sub 2, 'shall incorporate a minimum of four' and change that to 'shall incorporate a minimum of eight of the below architectural elements.

Council Member Carlson asked if he was also moving to adjust the definition of the single family.

Council Member Tierney responded in the negative.

Community Development Supervisor Peters noted that it could be appropriate to strike the word multi-family as suggested by one of the other Council Members.

Council Member Tierney modified his motion to eliminate the term multi-family.

Council Member Glaspie opined that there was still a lot of open-ended verbiage that could leave it up to someone else to determine.

Mayor Raymond said that they have a motion and asked if there was a second.

Council Member Bell seconded the motion. Roll was called: Council Member Tierney – yes; Council Member Bell – yes; Council Member Underwood – no; Council Member Carlson – no; Council Member Dufault – no; Council Member Glaspie – no; Council Member Matson – yes. Motion failed with three yes votes and four no votes.

Council Member Dufault said that Council Member Tierney's point was well taken, that they should be very respectful of both the staff time and Planning Commission's time. His perspective was that there

isn't a consensus among the Council for changes to the R-1 zone, and that he would like to see the Ordinance come back with everything except the changes to the R-1 zone, and have the R-1 brought up at a future time.

Community Development Supervisor Peters asked if that was a motion.

Council Member Dufault responded in the negative, saying it was a recommendation.

Community Development Supervisor Peters said that they need a motion.

Council Member Underwood asked if that would include modifying up to eight architectural elements.

Council Member Glaspie answered in the negative, saying that is R-1.

Community Development Supervisor Peters reiterated that if the Ordinance dies they need a motion to either remand it back or deny the Ordinance passage.

Council Member Glaspie asked if it was inappropriate to ask for another study session.

City Administrator Wayman don't feel that staff needs another study session to understand Council's thoughts on the matter.

Council Member Carlson suggested another study session with Council and the Planning Commission to discuss the Ordinance.

Council Member Dufault remarked that the reason he brought up his recommendation was that he was going off their City Planner's guidance that he wanted to see where everyone was. He felt that there was a consensus for the changes to everything aside from the R-1 zone, and didn't personally feel another study session was needed.

Council Member Carlson responded that the motion he was trying to make was to approve everything R-2 and above.

Council Member Dufault asked if any of his fellow Council Members would be opposed to asking staff to bring this back at the next meeting with the R-1 changes excluded.

Mayor Raymond asked that he clarify.

Council Member Dufault answered that he was suggesting that the Ordinance be presented to them again excluding the changes that they've made to the R-1 zone.

City Administrator Wayman commented that staff understands what he wants.

Council Member Carlson moved to remand it back to the Planning Commission with... then deferred to Community Development Supervisor Peters for the correct wording.

Community Development Supervisor Peters responded that they don't need to remand it back, as the changes proposed can be done by staff. He said they could update the recommendation with tonight's meeting to strike all standards and have them not applicable in an R-1 zone, and remove all other references to R-1 as discussed tonight.

Council Member Carlson moved, and Council Member Glaspie seconded, to have the Ordinance brought back at the next council meeting, striking all reference to attached family dwelling units in R-1, or any changes to R-1. Roll was called: Council Member Tierney – no; Council Member Bell – no; Council Member Carlson – yes; Council Member Underwood – yes; Council Member Dufault – yes; Council Member Glaspie – yes; Council Member Matson – no. Motion passed with four yes votes and three no votes.

2. Ordinance Amending the 2018 Budget for Tourism Expenditures

Recreation Manager Morales addressed O – 2. She said that they are requesting approval of Lodging Tax Advisory Committee funds for both Selah Community Days and Hot Rods on First Street. She noted that community Days had an additional one time supplemental amount of three thousand dollars for repair of the truck and trailer for the float.

Council Member Tierney moved, and Council Member Underwood seconded, to approve the Ordinance Amending the 2018 Budget for Tourism Expenditures. Roll was called: Council Member Tierney – yes; Council Member Bell – yes; Council Member Carlson – yes; Council Member Underwood – yes; Council Member Dufault – yes; Council Member Glaspie – yes; Council Member Matson – yes. By voice vote, approval was unanimous.

3. Ordinance Amending the 2018 Budget for Fire Expenditures

Fire Chief Hanna addressed O – 3. He said that the amendment is for additional unforeseen costs for the tender, including the increase in costs for metal, some standard requirements that weren't known at time and early year model change by the chassis supplier. He stated that he is requesting an additional fifteen thousand dollars based on current cost estimates.

Council Member Tierney moved, and Council Member Bell seconded, to approve the Ordinance Amending the 2018 Budget for Fire Expenditures. Roll was called: Council Member Tierney – yes; Council Member Bell – yes; Council Member Carlson – yes; Council Member Underwood – yes; Council Member Dufault – yes; Council Member Glaspie – yes; Council Member Matson – yes. By voice vote, approval was unanimous.

P. Public Appearances **None**

Q. Reports/Announcements

1. Departments

Police Chief Hayes said that they finished the Citizens Academy last night, and thanked Council Member Carlson for attending. He added that the newest officer is in phase 2 of the FTO program.

Council Member Carlson remarked that the Citizens Academy was fantastic

Fire Chief Hanna said that they put two hundred seventy second graders and forty adults through Edith House over the past couple weeks, and are now taking the kindergartners through their spring program. He thanked Council for approving his budget adjustment.

Council Member Glaspie remarked that she remembers going through the house in first grade, and asked that he let Firefighter Cline know he is doing a great job and leaving lasting impressions.

Mayor Raymond commented that she sat through a class and he is very good with those kids.

Human Resources Manager Potter said that he received an announcement from an employee who intends to retire at the end of the year, and would be posting the job in the near future.

Public Works Director Henne said that they are having an issue with the pump at Carlon Park, and would be taking it apart to determine the problem. He spoke briefly about several items, saying that he reviewed the SEPA and plans with their engineer earlier that day, the school route application is almost complete, transit books are out and coordinated with Yakima Transit, and that he met with an electrical engineer and a civil engineer regarding the Valhalla pump station to review plans. He added that they sent the plans to five local contractors, who have until May 11 to provide a bid back, and that he has already ordered the pumps with a new variable frequency drive, .

Community Development Supervisor Peters spoke briefly about upcoming items to be presented to Council, and the changes to code that are being reviewed for change, such as the sign code.

Recreation Manager Morales said that surfacing has begun at Volunteer Park, and that there would be design elements incorporated into the surface, such as a river and the Selah apple, rather than just the tan color. She added that any future damaged sections could be replaced with another design element. She expressed her appreciation for the funding for Hots Rods on First Street, saying that they have already had a number of people register from outside Selah.

Council Member Tierney commented that the old steel car show at Union Gap this last Sunday had two hundred fifty-seven cars this year and one hundred fifty the previous one, and they could very well get inundated with people.

Recreation Manager Morales informed Council that the hotel's new manager is named Tina.

City Attorney Noe had no report.

2. Council Members

Council Member Dufault announced his candidacy for the State Legislature, saying that he thought it appropriate to bring up as it may or may not impact the Council. He said that he did call his fellow Council Members and the Mayor before announcing his candidacy, and that he may only be serving his Council term until the end of 2018 if the voters select him. He noted that he would be looking for people

of a similar mindset to ensure there aren't gaps in the Council and have them ready to present if he does get elected to State office.

Council Member Glaspie wondered how the position would be filled.

City Attorney Noe answered that potential candidates come to Council for an interview and they select a new member from those interviewed.

City Administrator Wayman added that that person would serve until the next general election.

Council Member Underwood asked Council Member Dufault if he would stay if he didn't win.

Council Member Dufault answered in the affirmative, saying that they have a lot of work to do, and he loves serving on the Selah Council.

Council Member Matson had no report.

Council Member Glaspie said that the SPRSA would be meeting on May 7, with a study session for design with NAC before the regular board meeting.

City Administrator Wayman asked if the pool design wasn't finalized.

Council Member Carlson remarked that Ms. Ergeson mentioned have to cut costs.

Council Member Glaspie said they need to need to cut costs, but it would be finalized after that meeting.

Council Member Bell remarked that the study session is at 4:30pm, and the board meeting at 5:30pm.

City Administrator Wayman commented that it would be hard to determine what it would take to maintain and run a pool with a moving design.

Council Member Glaspie remarked that they are moving forward without an actual quote and finalizing the design. She requested that the City provide them with some numbers.

City Administrator Wayman said that they would be giving quotes for both a dual and a single pool.

Council Member Tierney said that he was delighted to see a large Welcome to Selah sign on his return, but felt it ridiculous that the only one they have was done by Les Schwab Tire. He felt that it was high time they assigned a specific committee of people or staff to get signs placed in three locations, and they cannot rely on other organizations to get it done.

Mayor Raymond asked if he wanted the City to take on the project.

Council Member Tierney felt it the only way to get it done.

Council Member Dufault nominated Council Member Tierney to chair, adding that he would be happy to be on the committee.

Council Member Carlson commented that he would be on the committee too.

Council Member Tierney said that he would appreciate the Mayor and City Administrator coming up with something for the signs.

Council Member Bell remarked that there are some real challenges facing the SPRSA board, but they need a levy passed to operate the pool after this season and are working towards that goal.

Council Member Underwood had no report.

Council Member Carlson said that the SDA has a cleanup day on May 12, which is a great time to get the City ready for Community Days. He thanked the Police Department for the Citizens Academy.

3. City Administrator

City Administrator Wayman said that he has been working with the Business Times to get a full page ad, as they do a Selah spotlight and the City would be taking out a one page ad to include the auto show and cookoff, and the autumn festival. He noted that the new transit has been covered, and that Volunteer Park is moving along as well.

Council Member Carlson inquired about a date for the grand opening of Volunteer Park.

City Administrator Wayman responded that they do not have a ribbon cutting date set but will be before Community Days, adding that when the surface is done they would clean up then have it.

4. Boards

a. Lodging Tax Advisory Committee Minutes for February 26, 2018

b. Planning Commission Minutes for March 20, 2018

5. Mayor

Mayor Raymond said that there would be a Centennial Planning Committee meeting in the conference room on Wednesday, May 9 at 4pm.

City Administrator Wayman commented that they are having a hard time getting community members involved, and need more than elected officials on the committee.

Mayor Raymond asked Council to please contact Executive Assistant Lake regarding the AWC conference, and also requested that all staff members and the Council send vacation plans to her for June to September so they can plan a retreat.

Council Member Dufault asked if he could email his unavailability.

Mayor Raymond responded that he could.

Council took a ten minute recess.

P. Executive Session

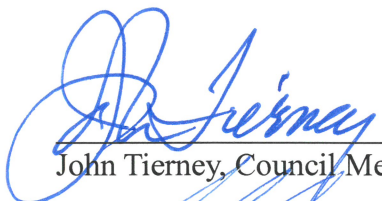
1. 30 Minute Session – Potential Litigation RCW 42.30.110 (1) (i)

Council went back into Executive Session at 8:20pm. At 8:33pm, Council went back on the record. Mayor Raymond stated that no action was taken during the Executive Session.

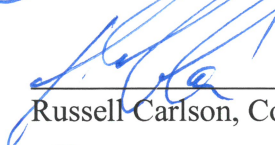
Q. Adjournment

Council Member Tierney moved, and Council Member Glaspie seconded, that the meeting be adjourned. By voice vote, approval was unanimous.

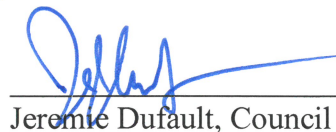
The meeting adjourned at 8:33pm.



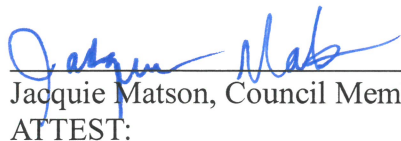
John Tierney, Council Member



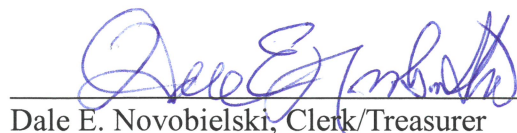
Russell Carlson, Council Member



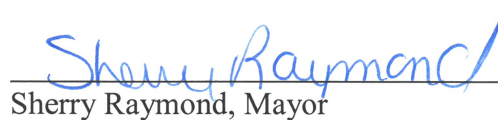
Jeremie Dufault, Council Member



Jacquie Matson, Council Member
ATTEST:



Dale E. Novobielski, Clerk/Treasurer



Sherry Raymond, Mayor



Roger Bell, Council Member

Diane Underwood, Council Member



Rachael Glaspie, Council Member